



## Indiana State Board of Nursing

### Registered Nurse – Examination 1<sup>st</sup> attempt

- \_\_\_\_\_ All areas of the application must be completed.
- \_\_\_\_\_ Original photograph – The photograph must have the applicant's original signature, the original signature of the dean/director of the nursing program, and the nursing program's raised seal.
- \_\_\_\_\_ **\$50.00** Application fee – all checks/money orders must be payable to Indiana Professional Licensing Agency (IPLA).
- \_\_\_\_\_ Detailed statement with supporting documentation for any positive response to the questions. Will need court documentation if answer to question #3 is a positive response.– *required for all new applications*
- \_\_\_\_\_ List of licenses in any state the applicant holds or has held a license/certification in the health professional field.
- \_\_\_\_\_ Verification(s) from any state the applicant holds or has held a license/certification in the health professional field.
- \_\_\_\_\_ Certificate of Completion – with original signatures sent directly to the IPLA from the nursing program
- \_\_\_\_\_ Copy of GED scores (if applicant is not a high school graduate)
- \_\_\_\_\_ Name Change Document – required if last name differs on any documents submitted for the application

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- \_\_\_\_\_ Criminal Background Check – submit once confirmation from IPLA that the application is entered. Email confirmation comes from [pla@pla.in.gov](mailto:pla@pla.in.gov).
- \_\_\_\_\_ **\$200.00** NCLEX fee – after receiving email instructing the applicant to go to [www.ncsbn.org](http://www.ncsbn.org) or call 1(866)496-2539 to register and pay the fee. Notify [pla2@pla.in.gov](mailto:pla2@pla.in.gov) once fee is paid.

***This checklist is to be used as a guide, not a comprehensive description of each step/requirement for licensure.***